



17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

Draft

**JOINT MEETING  
After Action  
LIBRARY COMMISSION  
REGULAR MEETING  
and  
LIBRARY BUILDING COMMITTEE  
SPECIAL MEETING**

**MONDAY, MAY 13, 2002**

Morgan Hill Civic Center  
17555 Peak Avenue  
Morgan Hill, CA 95037

**Library Building Committee**

Chair	Steve Tate
Vice-Chair	Del Foster
Members	Sarah Flowers, Susan Fuller, Claudette Beaty, Beverly Williams

**Library Commission**

Chair	Kathleen Keeshen
Vice Chair	Kathleen Stanaway
Member	Charles Dillman
Member	Charles Cameron
Member	Jeanne Gregg
Member	George Nale
Member	Mary Ellen Salzano

**7:30p.m.**

**CALL TO ORDER**

Chair Keeshen

**ROLL CALL ATTENDANCE**

New Commissioners John Boyne and Einar Anderson will be seated May 15, 2002

Absent: Commissioner Stanaway, Committee Members Foster, Beaty, Williams

**DECLARATION OF POSTING OF AGENDA**

Per Government Code 54954.2

**PLEDGE**

**PUBLIC COMMENTS**

None

**REPORTS:**

1. **COUNTY LIBRARY REPORT** **County Librarian Susan Fuller**  
Legislation-Funding and Budgeting-  
Joint Powers Authority **Council Member Steve Tate**

JPA will be asked to adopt the MOU and provide authority to sign the application for the grant. Budget for the County Library system will be reviewed and adopted. Council Member Tate reported that the budget reflects the share, based on a formula, with budget allocation declining again for Morgan Hill. The formula is based on population, tax rate, and library volume circulation.

Council member Tate announced that the Library Commission has been expanded from 7 members to 9 members, which will require a council policy change. Congratulations to all.

2. **MORGAN HILL LIBRARY REPORT** **Community Librarian Sarah Flowers**  
User Statistics-Staffing-Programs-Upcoming Events

Commissioners inquired about the possibility of having Sunday hours at the library and if not being open on Sundays impacts circulation, and hence, the budget formula that the County Library uses to fund operations in Morgan Hill? Item was placed on future agenda items as "pending."

3. **LEGISLATIVE COMMITTEE** **Members Cameron and Dillmann**

**BUSINESS:**

4. **PRESENTATION BY CONSULTANT NOLL & TAM ON SCHEMATIC DESIGN OF LIBRARY**  
**Recommended Action:** For information only.

Architects Chris Noll and Meridith Marschak reviewed the schematic design, elevations and interior layout for Commission approval. Plans will be presented to the ARB board on May 16 and then to Council on May 22.

5. **LIBRARY BOND APPLICATION UPDATE**  
**Recommended Action:** Staff to provide update on process and time line.

Council member Tate attended a meeting in Sacramento regarding the Library Bond Act to discuss a request to alter the funding allocations from first round to second round. Results were that the funding allocations would remain as previously stated.

Librarian Flowers has worked with the videographer and is expecting the rough cut video later this week regarding documenting the existing conditions of the facility.

6. **LIBRARY COMMISSION ORIENTATION PACKETS**  
**Recommended Action:** Present orientation packets to new commissioners.

Thanks to staff Margarita Balagso for her work on the orientation packets.

Library Commissioners requested that the regular meetings start at 7p.m., rather than 7:30p.m. Will place on next meeting's agenda for formal approval.

**CONSENT CALENDAR:**

**7. APPROVAL OF MEETING MINUTES OF APRIL 4, 2002**

\_\_\_\_\_ Meeting minutes to be provided at meeting.

\_\_\_\_\_ Motion to approve made by Commissioner Nale, seconded by Commissioner Cameron, all approved.

**ANNOUNCEMENTS**

**FUTURE AGENDA ITEMS: Purpose:** \_\_\_\_\_ Commissioners and staff to recommend items to be placed on the agenda.

\_\_\_\_\_ Chair and Vice-Chair selection in June.

\_\_\_\_\_ Sunday Hours– pending

**ADJOURNMENT** To the June 10, 2002 Library Commission Meeting.